



Important time-line notes for investigations and hearings

- Reports should be submitted in a timely fashion (Honor Section 4.2)
- Reports may be submitted up-to and until commencement day (4.2)
- When a decision of responsibility has been made by an Investigative Team (IT), the Accused student has 2 business days to make a decision about responsibility once notified of the decision by the IT. (4.6)
- Absent extraordinary circumstances, Hearings will be held within 30 business days of a report being submitted to the Honor Board. (4.12)
- Absent extraordinary circumstances, Hearings will be held within 10 business days of a decision being made by the investigative team. (4.12)
- Notice of the hearing shall be delivered to the aggrieved parties, the reporter, the reported, and witnesses either in person, or to the appropriate campus mailboxes, or to the appropriate e-mail accounts, at least two business days in advance of the hearing. (4.12)
- Sanction(s) shall go into effect at the end of the next business day following the delivery of the sanction to the reported. (4.25)
- The reported and/or reporter may appeal a recommended sanction only in a written statement to the Dean of Student Affairs by the end of the next business day following the delivery of the sanction to the reported. (4.27)
- If a student is separated from the campus by emergency authority, the procedures outlined in section 4.2 shall be implemented within ten class days after the emergency separation. (4.28)