

HOUSING AGREEMENT

Student Affairs & Resources 2022-2023 Housing Agreement

Olin College wishes to provide a safe and supportive environment that promotes academic success, personal development, and involvement in campus life. The Residence Life team supports the College's commitment to revolutionize engineering education by creating a seamless connection between experiences inside the classroom and life in the residence halls. Living in Olin student housing is a privilege. Students living in student housing are responsible for complying with Olin policies and for providing responsible stewardship and encouraging a spirit of service to each other in an effort to further this commitment and achieve equitable rights and access within our residential community. A student's adherence to this responsibility is required to retain the privilege of on-campus residency.

ELIGIBILITY

To be eligible to occupy Olin College housing, the student (and the student's parent or legal guardian if the student is under age 18) must read and agree to the terms of this Housing Agreement (the "Agreement") before the student moves into an assigned space ("Olin housing") and must comply with the terms of this Agreement.

PERIOD OF AGREEMENT

This Agreement pertains to the **2022-2023** Academic Year. The Agreement period begins the first scheduled date of the arrival of residential students for the Fall semester and ends no later than the move-out date that Olin sets for the end of the Spring semester (typically, 12:00 PM on the day following the last College-recognized exam day) or the day after Commencement for graduating students by 12:00PM, or at such other dates as announced by Olin, except as stated in this Agreement. Olin students living in College housing must participate in the Olin dining plan.

Olin housing is not available

- during the periods when Olin is closed for designated breaks,
- if the student is no longer actively enrolled in a full-time load of classes on campus at Olin College,
- if the College restricts the student from housing due to conduct, safety, or eligibility issues, or
- due to situations beyond the control of the College (as described in Section 12).

Students are to review the academic calendar for details as to school breaks and closings.

The undersigned student who enters Olin housing for the Fall semester will be bound by this Agreement for the full academic year and a student who enters Olin housing for the Spring semester will be bound by this Agreement for the balance of the academic year.

NATURE OF USE OF OLIN HOUSING

It is agreed and understood that the undersigned student has only a limited license to occupy the assigned space in Olin housing and to use the common facilities in Olin housing, and that no landlord-tenant relationship is created or to be implied by the student's use of the Olin housing.

REQUIRED FEES AND PAYMENTS

Olin housing and meal plan rates are payable by the semester; visit the Student Accounts website for current rates. All payments must be made in accordance with due dates and process set by the Student Accounts office for the payment of tuition and fees. Failure to make the required payments constitutes a violation of this Agreement and can result in the loss of the student's room assignment and meal plan and housing privilege.

Fall bills will be mailed to students' permanent address by July 1st, with full payment, or enrollment in a payment plan, **due by August 1st**. Spring bills will be available on the portal by November 1st, with full payment, or enrollment in a payment plan, **due by December 1st**. Late payments are subject to a \$150 late fee. For complete details regarding tuition and fees, please refer to the 'Costs' section on the Olin website <https://www.olin.edu/student-life/billing-payments>

Students who officially withdraw, or who are withdrawn or suspended by Olin, or who otherwise are restricted from Olin housing will be charged according to the refund schedule published by Student Accounts. Students who are approved for a leave of absence or study away during the period of Agreement may be released from the remainder of the Agreement as per the refund schedule, but only upon written confirmation from Student Affairs office.

HOUSING ASSIGNMENT PROCESS

All students must submit their signed Housing Agreement to Residence Life on a timely basis. The following priority dates have been established as the deadlines for students to submit requests to Residence Life for best consideration of their housing needs.

Returning Students:	Fall: April 20, 2022	Spring: October 31, 2022
New and Exchange Students:	Fall: June 15, 2022	Spring: December 1, 2022

Olin makes no promises and no guaranties that a student will be assigned to or remain in a specific or requested housing location. Residence Life reserves the right to adjust selected housing assignments as needed during the course of the year.

Olin Housing Assignments for New Students

The Housing Application collects a series of roommate matching related questions, to assist in the process of assigning incoming students to rooms and/or gathering community groups. Residence Life team typically completes the assignment process in late June with room and roommate information sent to the student's Olin email address in early July.

Returning Student Room Selection

Returning students participate in a Room Selection process where they will select their specific room assignment with their intended room and/or suitemates during the Spring semester. Rooms are selected in descending class year through a randomly generated selection order.

Students returning from a leave of absence or withdrawal must request housing by the priority date listed above to assure space has been reserved for their return to campus. Please review the student handbook for the detailed process on returning from a leave of absence or withdrawal.

HOUSING ACCOMMODATIONS REQUESTS DUE TO DISABILITY

Students seeking an accommodation to the housing assignment process or the assigned housing due to a disability-related reason are to request the accommodation through Disability Services. Given the limited on-campus housing, please submit accommodation requests before the deadlines listed in the Housing Assignment Process section above, where it is possible to do so.

Although Residence Life works with Disability Services to address disability-related housing accommodation requests, students must make those requests directly to Disability services. To contact Disability services, visit their section on Olin's website: <https://www.olin.edu/student-life/disability-services> or email disability.services@olin.edu.

ROOM OCCUPANCY AND CHANGE REQUEST

Rooms are to be occupied only by the person(s) assigned by Residence Life. Residence Life has the sole right to make and change room assignments in College housing, determine the occupancy of any room, fill any vacancies, consolidate room assignments, and approve requests for room changes. Residence Life may change a student's room assignment at any time if the College feels it is in the best interest of a student or in the best interest of the College's needs and operations. A person who has not been assigned a room by the College is not permitted to reside in College housing. Room assignments are not transferable, and subletting of any type is not permitted.

Room Change Requests

Students experiencing conflict with their room or suite mates should contact their Resident Resource for assistance in attempting to resolve the conflict at hand. Students seeking a room change to join a peer or change their room type must submit a written request to Residence Life. Requests will not be approved during the first two weeks or last four weeks of the semester. These room change freeze periods are established to limit changes while room assignments are being adjusted. The College does not provide moving assistance for students seeking a room change. Students may only choose to change rooms; students cannot request their roommate move out.

Vacant Beds and Rooms

If there is an unassigned space in a room or suite, the College may assign someone to that vacancy at any time. Vacant rooms within suites are to remain locked at all times. Over winter break, students must leave vacant spaces and areas of rooms and suites move-in ready, including preparing and cleaning common spaces, in anticipation of new occupants. Failure to do so may result in fines related to this improper occupancy.

DINING SERVICES

All students living on campus must participate in the Olin dining plan and will be automatically charged for and must pay the dining plan rate.

For inquiries about dining for students with special dietary needs related to a disability, please contact Disability Services at disability.services@olin.edu. For all other special dietary needs, please contact the Dining Hall directly at dining.services@olin.edu.

The dining plan begins on the first day of arrival of First Year students in the Fall Semester and extends no later than the last day of spring Semester final examinations, and it is not available during Olin designated break periods, in the event of situations beyond the control of the College, or if the College restricts the student's access to the dining facilities due to conduct, safety or eligibility issues. The Dining Hall is closed between semesters and during scheduled breaks (such as, Thanksgiving, Winter, and Spring breaks). Students are to review the academic calendar for details as to school breaks and closings.

Olin dining facilities are only open during the hours posted. During inclement weather closings, students should monitor their Olin email for any adjustments to the dining hall hours of operation.

LIABILITY, LOSS, DAMAGE, OR THEFT; PERSONAL INSURANCE

The undersigned student is solely responsible and agrees to accept full liability for the loss or theft of, and damage or injury to, Olin property and/or to the person or property of the undersigned student or of other individuals that is caused by or results from, in whole or in

part, the actions of the undersigned student and/or the student's guest, and Olin assumes no liability for any of the foregoing.

Olin recommends that all students purchase (at their own expense) personal insurance to cover their personal belongings prior to their move-in to Olin housing and that they take steps to safeguard their personal property.

USE OF RESIDENCE HALL, MOVING OUT OF THE RESIDENCE HALL, DAMAGES AND REPAIRS TO RESIDENCE HALL

Use of Residence Hall

The undersigned student agrees to maintain the assigned Olin housing and the common areas of the residence hall in good condition, to make no alterations or repairs, and to leave the premises in as good condition as when the student first occupied the space (with reasonable wear and tear excepted).

Each housing assignment contains College owned furniture. Students may not remove College furniture from any Olin housing or common areas. Students may not put furniture in hallways or common areas, or block any points of entry or egress. Furniture left in unapproved areas may present a safety concern and may result in a fine and/or disciplinary action.

Students may not bring into College housing items that bring risk to the safety and health of others. The College reserves the right to make a determination as to the safety of items that students bring into College housing. The student will be required to remove immediately any item from Olin housing that the College deems to raise a safety concern.

Room and suite doors are to be locked at all times. Students must carry their room keys and ID when not in their room. Students are prohibited from lending room keys or Olin ID cards to any other person. Students are prohibited from modifying or tampering with building, apartment, or room door locks. Failure to comply with this directive constitutes a violation of this Agreement, and any such violation involving the actual or potential loss of safety or property may be grounds for Olin terminating this Agreement with forfeiture by the undersigned student of monies paid.

Moving Out of the Residence Hall

The undersigned student agrees to remove all personal effects, valuables, or other property from the Olin housing no later than the expiration of the period of this Agreement or earlier upon written request by Olin. Students who withdraw or take a leave of absence are expected to vacate Olin housing within two business days, or sooner if Olin deems appropriate. Any property or items not removed from the Olin housing by the required date may be considered abandoned and become the property of Olin College.

The undersigned student is responsible for and agrees to return the Olin housing and its Olin contents to their original and clean condition no later than the date required for vacating the Olin housing. Failure to leave the Olin housing appropriately clean may result in a cleaning charge. Students who fail to properly turn in their key at the time of check out will be charged \$75.00, to address Olin's need to change the lock and replace keys, for each lock where a key is not returned.

Damages and Repairs

The cost of any necessary repairs to the residence hall, suite, or room to which the student is assigned may be charged against the student's College account. Similarly, the cost for repair or replacement of any missing or damaged College furniture from the residence hall, suite or room to which the student is assigned will be billed to the student's account. If the student(s) whose actions necessitated the repairs, replacement, or cleaning cannot be readily identified, then the cost of such repairs or cleaning will be charged equally among the residents of the room, suite, floor, or building. Room cleaning charges will be applied to students' accounts who vacate without properly returning their room/apartment to its original condition. The undersigned agrees to pay any charges placed on the undersigned student's account for any cleaning, repairs and damages.

RIGHT TO ENTRY; SAFETY; EMERGENCY PERSONNEL

Olin reserves the right to enter Olin housing, including the residence halls, common areas, suites, and individual rooms assigned to students, for verification of occupancy; for performance of housekeeping, maintenance and repairs functions; to respond to, address or investigate suspicion of activity that may be illegal or that may be in violation of any College rule, regulation, or policy; for safety, health or sanitary reasons; and in any other situation when Olin deems entry necessary to address the welfare or interests of a student or the Olin community.

The College values the role and contributions of fire, emergency responders, and law enforcement personnel. Fire, emergency responders, and law enforcement personnel will be provided access to enter the residence halls and students' assigned suites and rooms in Olin housing to respond matters of personal or public health and safety. The residence halls and individually assigned suites and rooms are subject to fire/smoke/CO alarms, periodic fire safety inspection visits, and access by fire, emergency responders and law enforcement personnel, including entry into individual rooms and suites. Without limiting the above, the College strictly enforces safety and fire regulations. Persons who are identified removing, destroying, or otherwise tampering with safety equipment will be subject to disciplinary actions.

By signing this Agreement and residing in College housing, the undersigned student specifically authorizes Olin and the personnel referenced above to enter and inspect the undersigned student's assigned space in College housing.

SITUATIONS BEYOND THE CONTROL OF OLIN

There could be situations when Olin is prevented from or delayed in continuing operation of some or all student housing or completing performance of any or all of its obligations under this Agreement as a result of

- a natural or manmade disaster, casualty, act of god (for example, without limitation, hurricane, tornado, flood, earthquake), substantiated threat or actual terrorist attack, cyber-attack, violence, epidemic, or pandemic;
- the directives, actions, or policies of any federal, state, county or local governmental authority, including closure orders, quarantine regimes, or travel restrictions;
- strikes, labor shortages; or
- other events beyond the control of Olin.

(The foregoing are referred to as situations beyond the control of Olin.)

In the event of such prevention or delay arising from any situations beyond the control of Olin, Olin may take actions that it determines to be reasonable and appropriate (including, without limitation, closing some or all residential or dining facilities, relocating some or all residents, and/or quarantining or restricting access for some or all students) and Olin shall not be liable to the undersigned student for any consequences arising from actions Olin takes to address any of the above types of situations beyond the control of Olin. Due to the nature of situations beyond the control of the College, Olin will be excused from performance of its obligations, in whole or in part, under this Agreement during the period of such disruption and any reasonable period needed to resume performance safely after the disruption has ended.

STUDENT CONDUCT AND RESPONSIBILITY TO COMPLY WITH OLIN POLICIES

All Olin students are responsible for adhering to Olin policies, procedures, rules, and regulations, including without limitation, Olin Honor Code, fire safety expectations, all applicable local, state and federal laws and regulations, Olin information technology policies and procedures, campus policies, official Olin publications (see, for example, www.Olin.edu), safety and health protocols (such as, for example, wearing masks, observing social distancing, requiring immunizations, and other measures that Olin may put into place at various times in response to health and safety concerns), and new or modified policies that Olin makes from time to time, during the period of this Agreement. All students have a responsibility to not cause, and to report to Olin any observation of, any threats to personal safety, compromise of the learning environment, and disruptions of students' rights to live with a reasonable degree of peace, and to comply with community health and safety living standards. All of the foregoing are referred to collectively as the "Olin Policies". Olin students are responsible to engage in conduct in a manner consistent with Olin's mission and the Olin Polices.

The undersigned student is responsible for complying with the Olin Policies, and for ensuring that the student's guests comply with the Olin Policies. The undersigned student's failure to comply with the Olin Policies may result in the student no longer being eligible to reside in Olin housing in addition to the undersigned student being subject to disciplinary actions and sanctions. If, as a result of any disciplinary action, the College issues a sanction removing the student from the residence halls, or suspending, dismissing or expelling the student, the student will be eligible for any refund of housing or meal charges only as specifically stated on Olin's Student Accounts webpage.

Acknowledgement and Signature

In consideration of being permitted to occupy Olin housing, the student (and the student's parent or guardian if the student is under age 18) sign this Agreement and, by signing this Agreement, affirm that they have read and understand this Agreement and agree to be bound by and comply with its terms.

Name of Student

Print Student's Name

Student ID

Student's Signature

Date

Name of Parent or Legal Guardian of Student, if Student is Under Age 18

Printed Name of Parent/Legal Guardian

Relation to Student

Signature of Parent/Legal Guardian

Date

Signed on Behalf of Olin College of Engineering

Name and Title

Signature

Date