



# Olin College of Engineering

To:

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Re: Request for Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # \_\_\_\_\_.

Please issue a check in the amount of \$\_\_\_\_\_ payable to "Olin College of Engineering" (tax ID# 06-1519057) and send it to the address below:

Olin College of Engineering  
c/o Office of Strategic Communications  
1000 Olin Way  
Needham, MA 02492

In your transmittal to Olin College of Engineering, please record my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

I would like to designate this gift for:

- The Olin Fund
- Other \_\_\_\_\_

If you have any question or need to contact me, I can be reached at \_\_\_\_\_.

Thank you for your assistance in this matter.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Cc: Anne-Marie Dorning, Vice President of Marketing and Communication  
Olin College of Engineering, 1000 Olin Way, Needham, MA 02492  
[adorning@olin.edu](mailto:adorning@olin.edu) | 781-292-2258